

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

November 1, 2012

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, November 1, 2012 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Treasurer Timothy Laubscher, Secretary Gregory Aungst and Assistant Secretary/Treasurer James Newman

MEMBERS ABSENT: Vice-Chairman Neal Smith

OTHERS PRESENT: Admin. Secretary Susan Seebold

VISITORS PRESENT: Gerald Fulkroad of Jay Fulkroad & Sons, Inc.

MINUTES:

The Authority members reviewed the minutes of the October 4, 2012 PTMA meeting. A motion was made by Treasurer Timothy Laubscher to approve the minutes from the October 4, 2012 Penn Township Municipal Authority meeting as presented. Chairman Thomas Ferry seconded the motion and unanimously approved.

PUBLIC COMMENT: None

CORRESPONDENCE:

ESCRA 2013 Net Budget – John Abromitis, ESCRA:

The Authority members reviewed and briefly discussed the October 18, 2012 letter from John Abromitis of Eastern Snyder County Regional Authority (ESCRA) concerning the proposed 2013 ESCRA Net Budget.

(Mr. Gerald Fulkroad joined the meeting at 7:08 p.m.)

BREEZEWOOD, PHASE 1A:

Gerald Fulkroad of Jay Fulkroad & Sons, Inc. came before the board to discuss several matters concerning the engineer and inspection costs associated with the sewer and water main inspections in Breezewood, Phase 1A and the procedure to obtain PTMA sewer and water permits. After a brief discussion, Chairman Thomas Ferry explained that all invoices from Gannett Fleming, Inc. have been billed according to the Authority's agreement with Gannett Fleming, Inc. Chairman Ferry further explained the need for a sewer permit reservation list due to the sewer permits moratorium, which was implemented by the Department of Environmental Protection (DEP) for all municipalities who convey sewage to the Eastern Snyder County Regional Authority (ESCRA). It shall be noted, Mr. Fulkroad was informed that he (or any other developer) may reserve as many EDU's as he will use in the near future and will not be required to purchase the sewer and water permit(s) from PTMA until he is ready to start construction of the home(s). However, when the next 80 EDU's released by DEP are exhausted and no other EDU's are available from ESCRA, he (or any other developer) will be required to purchase the water and reserved sewer permit(s) immediately from PTMA or forfeit the reserved sewer permit(s). Since DEP will be releasing 80 EDU's in the near future, Mr. Fulkroad requested that PTMA reserve 2 EDU's for two lots in the Breezewood Development.

(Mr. Gerald Fulkroad left the meeting at 7:37 p.m.)

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

Administrative Secretary Susan Seebold reported the construction of the Christ UMC water main extension is scheduled to begin at the beginning of next week.

2013 PTMA BUDGET PREPARATION:

The Authority members reviewed the drafted 2013 PTMA Water and Sewer Budgets. After a brief discussion, Treasurer Timothy Laubscher motioned to approve the 2013 Penn Township Municipal Authority Water and Sewer Fund Budgets as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

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PTMA OFFICE FILING CABINETS:

The Authority members reviewed the quote for used filing cabinets from Wandell's Office Furniture, Inc. After a brief discussion, Secretary Gregory Aungst motioned to purchase five (5) used Global 5-Drawer Vertical File Cabinets and one (1) used Fire King 4-drawer vertical file cabinet as presented in the October 5, 2012 quote from Wandell's Office Furniture, Inc. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

PTMA RADIO LICENSE:

Chairman Thomas Ferry reported that according to the January 1, 2013 narrowbanding mandate, the PTMA radio license must be either converted to a narrowband operation or be cancelled. After a brief discussion, Treasurer Timothy Laubscher motioned to cancel the PTMA radio license, since the Authority has a telemetry system that does not require a radio license. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

20 BURGESS AVENUE:

Chairman Thomas Ferry reported it was recently been brought to the Authority's attention that an efficiency apartment may be located in the garage of the home located at 20 Burgess Avenue. After a brief discussion, the Authority members determined that the living space in the attached garage of the above-mentioned home is not considered an efficiency apartment. No action will be taken at this time.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry reported that Assistant Secretary/Treasurer James Newman has decided to resign his position on the PTMA board effective December 31, 2012.

VICE-CHAIRMAN'S REPORT – Neal Smith: None

INSPECTOR'S REPORT – Pete DeWire: None

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS – Timothy Laubscher:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C)

Assistant Secretary/Treasurer James Newman motioned to approve the Payments and Time Cards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the November 1, 2012 PTMA meeting at 7:57 p.m. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***